

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5
NOTICE OF PUBLIC MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of public meeting of the Board of ESD Commissioners of Medina County Emergency Services District No. 5 to be held on **Thursday June 16, 2022, at 6:00 p.m., at 211 Pearson St., Natalia, Texas 78059**

The following agenda items will be considered, and action taken as appropriate:

- 1) **Call to order and establish a quorum.**
- 2) **Public Comments:** *(Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board, after executing the proper form, obtained from the Secretary).*

Consider, discuss, and take appropriate action on the following items:

- 3) **Reading and approval of the minutes of the previous meeting:**
- 4) **Report of Service Providers in District: Consider, Discuss and Possible Action**
 - A. Report and presentations from Lytle Volunteer Fire Dept.
 - a. Inform and request.
 - B. Report and presentations from Natalia Volunteer Fire Dept.
 - a. Inform and request.
- 5) **President's Report: Inform, Consider, Discuss and Possible Action**
 - A. New Apparatus funding
 - B. VFD Physicals
 - C. VFD retention incentive
 - D. Discussion and possible action on possible purchase of property for a new station; the District reserves the right to enter into a Closed Meeting on this matter pursuant to Section 551.072, Texas Government Code.
- 6) **Treasurer's Report: Inform, Consider, Discuss and Possible Action**
 - A. QuickBooks reports of accounts and presentation of spreadsheet.
 - B. Administrative expenses
 - C. Budget review-1st quarter
 - D. Payments
 - E. 2021 audit status for NVFD/ESD5
- 7) **Secretary's Report: Inform, Consider, Discuss and Possible Action**
 - A. OMA/PIA and other training
 - B. Requests for discussion items to be added to next month's agenda.
- 8) **Adjourn.**

Posted
HOUR 9:00 AM

JUN 10 2022

GINA CHAMPION
County Clerk, Medina County, TX
By [Signature] Deputy

I, Elizabeth K. Cargile, Secretary for MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting, a copy was also posted on the bulletin board at the meeting location and online at <https://esd5.medina.tx.us/>. Said notices remained so posted continuously for a minimum 72 hours preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043.

By: [Signature]
Medina County ESD #5 Commissioner

For information or questions regarding this agenda or meeting, please call 830-665-6208

The MCESD#5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.072 (Real Property) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

MEDINA COUNTY EMERGENCY SERVICES

DISTRICT NO. 5

Regular Meeting Minutes for

June 16, 2022

1. CALL TO ORDER AND ESTABLISH QUORUM:

Secretary Elizabeth Cargile called the meeting to order at 6:04 p.m. A quorum was established with Commissioner's Linda Rodriguez, and Cathy Gonzalez present.

2. PUBLIC COMMENTS:

None

3. READING AND APPROVAL OF MINUTES:

The Commissioners reviewed the minutes of the previous meeting.

MOTION: Commissioner L. Rodriguez moved to adopt the minutes of the public hearings presented to the Board seconded by Commissioner Gonzalez; no discussion, passed unanimously.

4. SERVICE PROVIDER REPORT:

A. LVFD-Lucas Martinez was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

a. Nothing to inform and no requests.

B. NVFD-Assistant Chief Gilbert Rodriguez was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

a. Inform and request.

i. Update on grant truck, Chassis has still not been received, there may be additional cost incurred due to inflation.

ii. Request for replacement hose compatible with the CAFS system with a cost of \$10,228.00

MOTION: Commissioner Cargile moved to approve the cost of replacing the truck hoses with funds to be paid from the "Equipment repair" fund, seconded by Commissioner Rodriguez, being no discussion, motion passed unanimously.

iii. Asst. Chief Gilbert Rodriguez informed that the Texas Forestry Service has awarded the NVFD a \$20,000.00 grant for PPE. Bids were received from Nafeco, Metro Fire, and CASCO.

MOTION: Commissioner Cargile moved to approve the bid received from CASCO in the amount of \$29,298.80, seconded by Commissioner Rodriguez; discussion-the MCESD 5 will pay for the full amount and be reimbursed upon delivery of receipt to the TFS. Being no further discussion, motion passed unanimously.

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5. REPORT FROM PRESIDENT:

- A. Resolution for Government Capital has been submitted.
- B. VFD Physicals: Waiting on pricing from physicians for physicals.
- C. Pay per call incentives will be further discussed at the July meeting, accountability procedures are being implemented.

D. CLOSED MEETING:

At this time the District exercises it's the right to enter into a Closed Meeting on this matter pursuant to Section 551.072 (real estate), Texas Government Code. Regular session adjourned at 6:31 p.m. and reconvened at 6:36 p.m.

MOTION: Commissioner Cargile moved to allow Treasurer Linda Rodriguez to engage in discussion for the purchase of real property. Seconded by Commissioner Cathy Gonzalez, being no discussion; motion passed unanimously.

6. REPORT FROM TREASURER:

- A. QuickBooks presentation of M&O and I&S are attached. Spreadsheet of tax revenue and disbursements are attached.
- B. Administrative expenses – receipt submitted for a Point-of-Sale purchase at Best Buy for a monitor and connection dock for the use of the Surface Pro tablet instead of a new laptop.
- C. First quarter budget review was submitted by Secretary Cargile reflecting Budgeted vs actual.

MOTION: Commissioner Gonzalez moved to accept the budget amendment as submitted, Commissioner Rodriguez seconded, discussion-create a committee with the Treasurer, Assistant Treasurer and Secretary to coordinate financial presentations and spreadsheets; motion passed unanimously. Committee will meet at 4:00 p.m. on July 21, 2022.

D. Treasurer Rodriguez reported payments made or due as follows:

<u>Name</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
BAJB	Legal fees	160.00	891
Best Buy	Misc. Exp.	373.42	892

MOTION: Commissioner Cargile moved to approve payments as shown above, second by Commissioner Gonzalez; no discussion, motion passed unanimously.

E. Update: Auditor will be sending out confirmation letters to the BOESC.

7. SECRETARY'S REPORT:

- A. Board members need to take the OMA/PIA online training and present the certificate to the Secretary for filing. Please see the websites listed on the Commissioner's packet for links to the classes.

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B. ITEMS FOR REVIEW, DISCUSSION & ACTION MEETING:

- a. Medina Co-op grant truck opportunity.
- b. VFD incentive programs -pay per call
- c. Operations/Status of apparatus
- d. NVFD department remodel or build new
- e. Receipts for any new equipment purchases.
- f. Audit status for NVFD and MCESD #5

8. ADJOURNMENT:

Commissioner Cargile moved to adjourn the meeting without objection; being none the meeting was adjourned at 6:55 p.m.

Respectfully submitted,


Elizabeth K. Cargile, Secretary

Approved by _____